



Care Respect Equality Achievement Trust Excellence

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Registered in England and Wales

Headteacher: Mrs Marilyn Trigg

Stanton Harcourt School

Company number 07939655

**STANTON HARCOURT CE PRIMARY SCHOOL  
GOVERNING BODY**

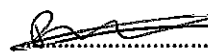
**Minutes of the Extraordinary meeting of the Local Governing Body  
held on Tuesday 31 May 2016 at 5.30 pm at Chair's house**

**Present:**

- |                      |            |   |
|----------------------|------------|---|
| A K Boer (AKB)       |            | - Foundation Governor (Diocese-appointed)   |
| Rachel Elliott (RE)  | CHAIR      | - Director-appointed Academy Governor       |
| Jenny Faulkner (JF)  |            | - Parent Governor                           |
| Nancy Hutchison (NT) |            | - Parent Governor                           |
| Carol Steels (CS)    |            | - Director-appointed Academy Governor       |
| David Wallom (DW)    | VICE CHAIR | - Director-appointed Academy Governor       |
| Jane Watts (JW)      |            | - Foundation Governor (Diocese-appointed)   |
| Marilyn Trigg (MT)   |            | - Interim Headteacher ( <i>ex officio</i> ) |

*The meeting was quorate.*

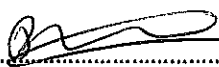
Item	Item title	Action
1.	<b>Welcome and Apologies for absence</b> Apologies for absence received, and accepted: Mark Kingston (MK), Parent Governor.	
2.	<b>Urgent staffing issue and solution</b>  Claire Milner, FSU teacher, had resigned with effect from the end of the summer term. This was unexpected as previous Minutes state that her contract was about to become permanent.  MT, RE, and JF interviewed two candidates on Friday who have accepted the position in the FSU as a job share. These were two very strong candidates who stayed on after their interviews to chat with children and staff.  This process was conducted over a very short timeframe to meet the deadline of May 31st for resignation to take effect in July. MT informed governors that we were very lucky to recruit such strong candidates at this time in the school year. JW also met one of the candidates at school earlier in the week and was impressed.  A confidential discussion followed about possible reasons for the unexpected resignation of the FSU teacher.  Several relevant policies were discussed and will be revisited by governors and staff. These include: Dignity at Work, Bullying &	RE/KH for LGB

Signed:  (Chair) Date: 30/6/16.

	<p>Harassment, and Whistleblowing.</p> <p><b>Budget implications</b></p> <p>The two teachers will cost a little more but this will be worked into budget scenarios for next year. One candidate is at the end of a period of maternity leave and is negotiating with her current school. There may be a small cost to School of around £1000 which is maternity allowance that she could be asked to pay back. All governors present agreed that this should be paid, by Stanton Harcourt School if necessary, as it was felt that the school should not miss out on appointing such an experienced teacher.</p>	agenda
3.	<p><b>Other Business</b></p> <p><b>Communication</b></p> <p>The lines of communication across the whole Academy were discussed. This is also being discussed at Director level. The chain of communication is not always clear. Concern was expressed that with no Deputy CEO and the CEO on sick leave Headteachers in the primary schools had limited support. A "Line manager" for governance was also discussed and it was felt that LGBs needed to know who they should consult with at Director level if they have a management problem.</p>	AKB/ JF for DB

The meeting closed at 6:45 pm

JW/7.6.16

Signed:  (Chair) Date: 30/6/16